



# Ambalika Institute of Management and Technology

## Mohanlalganj, Lucknow

### Placement Policy Document

#### 1. Introduction

The Placement Policy Document of AIMT outlines the guidelines, procedures, and principles related to the placement activities for students in engineering and management programs. This document aims to facilitate the successful transition of students from academia to the professional world by providing them with opportunities for internships and job placements.

#### 2. Objectives

##### 2.1 Facilitate Career Development

2.1.1 AIMT is committed to supporting students' career development by providing them with access to internship and job placement opportunities.

2.1.2 The college will strive to equip students with the necessary skills, knowledge, and resources to succeed in their chosen professions.

##### 2.2 Foster Industry Partnerships

2.2.1 AIMT aims to establish and maintain strong relationships with industry partners, including companies, organizations, and employers, to facilitate internships, job placements, and collaborative initiatives.

2.2.2 These partnerships will enable students to gain industry exposure, practical experience, and networking opportunities.

##### 2.3 Ensure Fair and Transparent Process

2.3.1 AIMT is committed to conducting placement activities in a fair and transparent manner, ensuring equal opportunities for all eligible students.

2.3.2 The college will provide clear guidelines and procedures to students and employers to ensure a smooth and efficient placement process.

#### 3. Placement Process

##### 3.1 Preparing Students for Placements

3.1.1 AIMT will organize various activities to prepare students for placements, including career counseling, resume building workshops, interview skills development, and mock interviews.

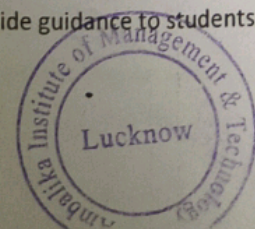
3.1.2 Students will be encouraged to participate in co-curricular and extracurricular activities that enhance their employability and professional skills.

##### 3.2 Industry Engagement and Company Visits

3.2.1 The college will facilitate industry engagement by organizing company visits, guest lectures, and industry interaction sessions to familiarize students with industry trends and expectations.

3.2.2 Industry professionals and alumni will be invited to share their experiences and provide guidance to students.

##### 3.3 Internship Opportunities



3.3.1 AIMT will strive to secure internship opportunities with reputed companies and organizations for eligible students.

3.3.2 Internships will provide students with practical exposure to industry practices, enhance their skills, and enable them to apply classroom knowledge in real-world settings.

#### 3.4 Job Placements

3.4.1 The college will facilitate job placements for eligible students through campus recruitment drives, job fairs, and networking events.

3.4.2 Employers will be invited to conduct recruitment sessions, including interviews, group discussions, and technical assessments, on campus.

#### 3.5 Internship and Placement Support

3.5.1 The college's placement cell or career services office will provide support to students throughout the internship and placement process, including resume preparation, interview scheduling, and coordination with employers.

3.5.2 Guidance and mentorship will be offered to students to help them make informed decisions about internship and job opportunities.

### 4. Eligibility and Criteria

#### 4.1 Eligibility for Placements

4.1.1 Students who have completed the required academic coursework and meet the eligibility criteria set by the college will be eligible to participate in placement activities.

4.1.2 The specific eligibility criteria, such as minimum academic performance or skill requirements, will be communicated to students in advance.

#### 4.2 Selection Criteria

4.2.1 Employers will have the freedom to set their own selection criteria for internships and job placements.

4.2.2 The college will facilitate a transparent process and ensure that the selection criteria are communicated to students in a timely manner.

### 5. Ethical Practices and Guidelines

#### 5.1 Non-Discrimination

5.1.1 AIMT strictly prohibits any form of discrimination in the placement process based on gender, race, religion, nationality, disability, or any other protected characteristic.

5.1.2 Employers participating in placement activities will be required to adhere to non-discriminatory practices.

#### 5.2 Offer Acceptance and Reneging

5.2.1 Students are expected to exercise professionalism and integrity when accepting or rejecting internship or job offers.

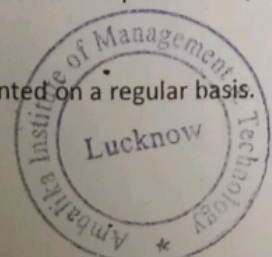
5.2.2 Once a student accepts an offer, it is expected that they will honor the commitment and not renege on the offer without valid reasons.

### 6. Feedback and Continuous Improvement

#### 6.1 Feedback Mechanisms

6.1.1 AIMT will collect feedback from students, employers, and other stakeholders involved in the placement process to assess the effectiveness of the program and identify areas for improvement.

6.1.2 Feedback mechanisms, such as surveys or focus group discussions, will be implemented on a regular basis.



## 6.2 Continuous Improvement

6.2.1 The college will analyze the feedback received and make necessary improvements to enhance the placement process, services, and outcomes.

6.2.2 Periodic reviews and assessments will be conducted to evaluate the effectiveness of the placement policy and its implementation.

## 7. Review and Revision

### 7.1 Review of Placement Policy

7.1.1 The Placement Policy Document will be periodically reviewed and revised to align with changing industry trends, student needs, and best practices in the field.

~~7.1.2~~ Feedback and suggestions from students, employers, and other stakeholders will be considered in the review process.

This Placement Policy Document serves as a guide for students, faculty members, and employers at AIMT. It is essential for all stakeholders to familiarize themselves with the policies and procedures outlined herein. For further clarification or specific inquiries, individuals are encouraged to contact the Placement Cell or designated college authorities.

