



Ambalika Institute of Management and Technology

Mohanlalganj, Lucknow

Academic Policy Document

INSTITUTE'S VISION MISSION

Vision :

To nourish the students, blossom them into tomorrow's world class professionals and good human beings by inculcating the qualities of sincerity, integrity and social ethics.

Mission :

- 1.To provide the finest infra-structure and excellent environment for the academic growth of the students & to bridge the gap between academia and the demand of industry.
- 2.To expose students in various co- curricular activities to convert them into skilled professionals.
- 3.To grind very enthusiastic engineering and management student to transform him into hard working, committed, having zeal to excel, keeping the values of devotion, concern and honesty.
- 4.To involve the students in extracurricular activities to make them responsible citizens.

1. Introduction

The academic policy document outlines the guidelines and regulations for students enrolled in the engineering programs at Ambalika Institute of Management and Technology. This document aims to ensure academic integrity, foster a conducive learning environment and maintain the highest standards of education within the college.

2. Admission and Enrollment

2.1 Eligibility Criteria

2.1.1 Prospective students must meet the minimum eligibility requirements specified by the Dr APJ Abdul Kalam University (AKTU) for admission to the engineering programs.

2.1.2 Admission criteria may include academic qualifications, entrance examinations, counselling and other criteria as determined by the college.

2.2 Registration

2.2.1 Students must register for courses within the prescribed deadlines set by the Dr APJ Abdul Kalam University (AKTU).

2.3 Course Load

2.3.1 Students are expected to maintain a full-time course load as determined by the college.

2.3.2 Exceptions to the course load requirement may be granted in cases of extenuating circumstances, subject to approval.

3. Curriculum and Degree Requirements

3.1 Program Structure

3.1.1 The engineering and management programs offered by the college follow a defined curriculum structure, which includes core courses, elective courses and any additional requirements as prescribed by the university.

3.1.2 Changes to the program structure, including modifications to the curriculum, will be communicated to students in a timely manner if university does so.

3.2 Course Requirements

3.2.1 Students must complete all required courses as specified in their respective programs.

3.2.2 Students may have the opportunity to choose elective courses from a predetermined list offered by Dr APJ Abdul Kalam University (AKTU), subject to departmental guidelines.

3.3 Minimum Grade Requirements

3.3.1 Students must achieve a minimum grade as determined by the university in all courses required for their program.

3.3.2 Failure to meet the minimum grade requirement may result in academic probation, repeat of the course, or other consequences as per college/University policy.

4. Academic Performance and Evaluation

4.1 Attendance

4.1.1 Regular attendance in all classes, laboratories and examinations is mandatory.

4.1.2 Students failing to meet the minimum attendance requirement, as specified by the college/University, may be subject to disciplinary action and detention.

4.2 Assessments and Examinations

4.2.1 Students will be evaluated through a combination of assessments, including tests, assignments, projects and examinations.

4.2.2 Evaluation criteria and grading schemes will be provided by the course instructors and communicated to students at the beginning of each course.

4.3 Academic Integrity

4.3.1 Academic integrity is of utmost importance and any form of cheating, plagiarism, or academic misconduct is strictly prohibited.

4.3.2 Violations of academic integrity may result in disciplinary actions, such as academic penalties, suspension, or expulsion.

5. Student Support and Advising

5.1 Academic Advising

5.1.1 Students will be assigned academic advisors/Mentors who will guide them in course selection, program planning and academic progress.

5.1.2 Students are encouraged to meet with their advisors/Mentors regularly to seek guidance and address any academic concerns.

5.2 Support Services

5.2.1 The college provides various support services, including tutoring, career counseling and academic workshops, to assist students in their academic journey.

5.2.2 Students are encouraged to utilize these resources to enhance their learning experience and address any challenges they may encounter.

6. Grievance and Appeals

6.1 Grievance Procedure

6.1.1 The college has a defined grievance procedure to address student complaints, concerns, or disputes related to academic and other matters.

6.1.2 Students should follow the prescribed steps outlined in the grievance procedure to seek resolution.

6.2 Academic Appeals

6.2.1 Students have the right to appeal academic decisions, such as grades or disciplinary actions, as per the college's established appeal process.

6.2.2 Appeals must be submitted within the designated timeframe and adhere to the guidelines set by the college.

7. Amendments to the Academic Policy

7.1 The college reserves the right to revise or amend the academic policy document as deemed necessary.

7.2 Any changes to the academic policy will be communicated to the students in a timely manner.

This academic policy document serves as a reference guide for students enrolled in the engineering and management programs at Ambalika Institute of Management and technology. Students are expected to familiarize themselves with the policies outlined herein and abide by them throughout their academic journey. For further clarification or specific inquiries, students are encouraged to contact the Departments or the appropriate college authorities.