



Ambalika Institute of Management and Technology LUCKNOW

AIMT/Dir/2024-25/IQAC/06

Date-03.03.2025

Minutes of meeting of IQAC dated 03.03.2025

Following were present

1. Dr. S.Q. Abbas, Director General: Chairman
2. Dr. Ashutosh Dwivedi, Director: Vice Chairman
3. Prof. U.S. Pandey, University of Delhi: Member
4. Prof. (Dr) S.P. Pandey: Pro V.C.: College of Engineering Roorkee: Member
5. Prof. R.P. Tripathi, KNIT Sultanpur: Member
6. Mr. Khalid Masood, General Manager, Shalimar Builders: Industry representative member
7. Mr. Gaurav Prakash, Chamber of Industry Indian Industries: Representative member
8. Prof.(Dr.) Shweta Mishra, HOD MBA/Add' Director AIMT: Member Secretary
9. Dr. Abhishek Mishra, Dean Academics AIMT: Member and convener
10. Mr. S.K.S. Tomar, Asst. Director(Admin) AIMT: Member
11. Dr. Archana Chandra, T&P Department AIMT: Member
12. Dr. Pankaj Prajapati, Registrar AIMT: Member
13. Dr. Prashant Kumar Srivastava, Dean Faculty Dev. & HR: Member
14. Mr. Alok Mishra, HOD Department of CSE: Member
15. Mr. Anup Kumar Singh, COE AIMT: Member
16. Mr. Suresh Kumar Maithani, HOD Applied Science: Member
17. Mr. Naynesh Pandey, HOD-CE AIMT: Member
18. Dr. Jitendra Kurmi, Department of CSE: Member
19. Mrs. Vandana Pathak, HOD-ME AIMT: Member
20. Mr. Amritanshu Shekhar Vaisya, HOD Placement: Member
21. Mr. Sumi Singh Rathore, Asst. Admin Coordinator: Member
22. Mr. Nawleshwar Dubey, Accounts Officer AIMT: Member

The agenda was already circulated to all the members yet it was read loudly by the Chairman addressing all the members:

Minutes of IQAC Meeting Dated 03.03.25

1. The chairman briefly reviewed and confirmed the points discussed in the meeting held on 06th September 2024 and recommended to adhere to the points discussed in the meetings.
2. The IQAC members analyzed the progress of the forthcoming International Conference on "Challenges & Opportunities in Artificial Intelligence: Engineering & Management Applications (COAIIEMA-2025)" and they praised the efforts of the Convener and the entire organizing team.
3. IQAC team motivated all the departments to plan for faculty development programs and International conferences with indexing in Scopus/IEEE/Springer etc.
4. In order to promote employability skill enrichment, the quality of student projects, and student engagement, IQAC members took proposals into consideration and gave instructions to all departments on how to follow guidelines for changes. They specially emphasized the quality of B. Tech projects.
5. Criteria for tuition fee waivers for meritorious students has been discussed and revised. As per the revised criteria students securing $\geq 85\%$ marks in end-semester theory exams will be awarded with 40% tuition fee waiver for the next semester and the students securing 80% to 84.99% marks in end-semester theory exams will be awarded with 20% tuition fee waiver for the next semester.
6. To enhance placement outcomes, IQAC members thoroughly discussed strategies for assisting unplaced students. In line with this, HODs are urged to motivate students to fully participate in the placement process.
7. The discussion on the progress of IIC, NSS, NCC, NEP, SDC, and other committees concluded with encouragement for Conveners/Heads to sustain efforts focused on student benefit and engagement, alongside a reminder regarding the critical need for timely activity documentation and reporting. Furthermore, a decision was taken to organize an "Ambalika Utsav" event in conjunction with the annual function in the month of May.
8. The current status of the college website was reviewed, and the necessity for regular updates to ensure accuracy, relevance, and a positive institutional image was emphasized. Key areas identified for improvement included faculty profiles, departmental achievements, latest news/events, grievance redressal portal. The discussion also touched upon the process for collecting updated information from various departments and the importance of a user-friendly interface.

Atharva

9. The team for the Academic Audit of the Teaching-learning process will be formed. Following guidelines are to be strictly followed in the maintenance of both theory, practical attendance record and course file by each faculty member. (a) Properly formulated CO statements as per Bloom's Taxonomy for both Theory and Lab subjects. (b) Mapping of COs with POs and PSOs as per NBA guidelines. (c) Question paper of internal assessments (Sessional/PUT) prepared as per NBA guidelines with appropriate weight age given to questions from all possible Bloom's levels.
10. The agenda item concerning the arrangement of a student visit to the AIC at BHU was discussed. Members discussed the educational value of such a visit, emphasizing the exposure it would provide students to the local startup ecosystem and innovation hub. Key points raised included the process for coordinating with AIC-BHU officials.
11. The Chairman, IQAC informed the members regarding the progress of the fresh accreditation process for the Computer Science & Engineering (CS&E) program with the National Board of Accreditation (NBA). It was reported that the Pre-Qualifier submitted for the CS&E program on 16th January 2025 has been accepted by the NBA. Following the acceptance of the pre-qualifier, the Self-Assessment Report (SAR) for the CS&E program was successfully submitted to the NBA on 11th February 2025.


IQAC-AIMT
Vice-Chairman