



**AMBALIKA INSTITUTE OF MANAGEMENT & TECHNOLOGY,
Lucknow**

MINUTES OF MEETING
BOG
23-02-2023

A meeting of BOG was held on 23rd Feb 2023 at 11:00 AM in conference room, admin block, AIMT Campus. Following were present in the meeting:-

S.NO.	NAME	CATEGORY
1	Mr. B. C Misra, Chairman	Chairman
2	Mr. Ambika Misra	Secretary
3	Mrs. Aradhana Misra	Vice Chairperson
4	Mr. Shekhar Tandon	Member
5	Ms. Rita Singh	Member
6	Dr. Puneet Mishra	Member
7	Dr. Dharmendra Deo Mishra	Member
8	Mrs. Komal Singh	Member
9	Dr. S. Q Abbas	Member Secretary
10	Dr. Ashutosh Dwivedi	Member
11	Mr. Ravi Shankar Mishra	Member
12	Prof. M.K. Dutta	University Nominee
13	Mr. Rajesh Mishra	Member
14	Ms. Nandja Misra	Member
15	Mr. Himanshu Khatri	Member
16	Dr. Rajeev Tripathi	Member

First of all the Member Secretary of the BOG and the Director extended a heartfelt welcome to the Honorable Chairman and all other esteemed members. Proceedings of meeting were started with the permission of the Chair. All reports submitted by member secretary were recorded.

Following resolutions were passed:-

1. As per agenda no. 1, BOG members conducted a thorough evaluation of the proposal to introduce new Engineering & Technology programs: B.Tech CSE (Data Science) with an intake of 60 students and M.Tech Computer Science with an intake of 18 students. Assessing the feasibility and strategic alignment of these programs with our institutional objectives, they unanimously recognized the importance of offering these innovative programs to cater to evolving industry needs and provide enhanced educational opportunities for students. Consequently, BOG members approved the commencement of the proposed B.Tech CS (Data Science) and M.Tech Computer Science programs. The Director was instructed to expedite the application process for these programs.
2. As per agenda no. 2, regarding the proposed reduction in intake for B.Tech Mechanical Engineering, Biotechnology, Diploma in Mechanical Engineering, and Diploma in Civil Engineering from 60 seats to 30 seats, as well as the closure of M.Tech Automation and

- Robotics and CAD/CAM courses, BOG members carefully considered the rationale and implications of these decisions. With consensus reached on the necessity to align our program offerings with current demands and optimize resource utilization, BOG approved the proposed reductions and closures as presented.
3. As per agenda no. 3, regarding the requirement and approval for the construction of the New Girl's Hostel, BOG members thoroughly examined the need and feasibility of the proposal. With unanimous agreement on the significance of ensuring sufficient accommodation facilities for female students, the construction of the New Girl's Hostel, to accommodate 20 students has been approved.
 4. As per Agenda no. 4, regarding the name of the proposed new girl's hostel BOG members had carefully considered various suggestions and deliberated on their significance and alignment with our institution's values and with consensus reached on the selected name. The proposed new girl's hostel will be named "Rama Misra Girl's Hostel".
 5. As per agenda no. 5, regarding the preparations for the International Conference COII-2023, BOG members thoroughly reviewed the progress. Director informed the members that the preparations for upcoming international conference are on track and well underway.
 6. As per agenda no. 6, regarding the establishment and progress of the National Cadet Corps (NCC), BOG members evaluated the advancements made towards this initiative. With positive updates on the establishment and notable progress of the NCC, BOG members appreciated the Director and the entire NCC team.
 7. As per agenda no. 7, Member secretary presented the budget utilization report. After extensive discussion among BOG members, it was subsequently acknowledged that the funds had been utilized appropriately.
 8. As per agenda no. 8, regarding the approval of recommendations from the Internal Quality Assurance Cell (IQAC), BOG members with unanimous agreement and confidence in the integrity of the recommendations put forth by the IQAC, approved them as presented.
 9. As per agenda no. 9, regarding the quantitative and qualitative improvement in placement activities, BOG thoroughly assessed the strategies and initiatives in place. With a shared determination to improve the quantity and quality of placement opportunities for our students, BOG members advised the Director to take necessary steps to strengthen the effectiveness of the discussed measures.
 10. As per agenda no. 9, regarding the policy to incentivize students for their involvement in curricular, extracurricular, co-curricular activities, and project work has been approved unanimously by BOG members with no changes. According to the policy, students who score between 75% and 79% in theory external examinations will receive a 20% waiver on tuition fees for the respective semester. Those scoring 80% or higher in theory external examinations will be granted a 40% waiver on tuition fees for that particular semester.



Member Secretary

CC to –

1. **Honorable Chairman Sir, for kind information**
2. **Honorable All members, for kind information**

ACTION TAKEN REPORT OF LAST MEETING PRESENTED ON DATE 23.02.2023

Consideration and approval of Action Taken Report on the resolutions of previous BOG meeting held on 28.10.2022

BOG APPROVAL	ACTION TAKEN
Regarding improvement in admissions.	Based on feedback received, adjustments were made to the admissions criteria to better align with the institution's goals and standards. The admissions team initiated targeted outreach campaigns to reach a broader pool of potential applicants, thereby increasing quantity while maintaining quality.
Regarding faculty recruitment and promotion.	Following the consensus reached by the Board of Governors (BOG) during the previous meeting, focused attention has been directed towards faculty recruitment and promotion. Decisions were made with meticulous consideration, ensuring alignment with institutional goals and objectives. A monitoring framework has been established to track the progress of faculty recruitment and promotion activities. Regular updates will be provided to the BOG members to ensure transparency and accountability in the process. Clear guidelines have been established to facilitate the promotion process and ensure transparency and fairness.
Regarding training and placement activities.	A comprehensive evaluation of existing training programs has been conducted to assess their effectiveness in meeting the needs of students and aligning with industry standards. An in-depth analysis of past placement drives has been conducted to identify trends, challenges, and opportunities. Strategies have been devised to enhance the effectiveness of placement drives, including targeted outreach, skill development initiatives, and alumni engagement.
Regarding budget approval.	The approved budget has been disseminated to all department heads.
Regarding approval of IQAC recommendations.	Upon the BOG approval, preparations are underway for the documentation required for NBA accreditation of the MBA program. It has been mandated that the Self-Assessment Report (SAR) be uploaded by April 2023. Furthermore, all recommendations endorsed by the Internal Quality Assurance Cell (IQAC) have been duly implemented.

It was resolved to approve the above actions.


Member Secretary

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2. Honorable All members, for kind information