



**Ambalika Institute of Management and Technology
LUCKNOW**

AIMT/Dir/2023-24/IQAC/06

Date-28.02.2024

Minutes of meeting of IQAC dated 28.02.2024

Following were present

1. Dr. S.Q. Abbas, Director General: Chairman
2. Dr. Ashutosh Dwivedi, Director: Vice Chairman *Amu*
3. Prof. U.S. Pandey, University of Delhi: Member *u*
4. Prof. (Dr) S.P. Pandey: Pro V.C.: College of Engineering Roorkee: Member *SP*
5. Prof. R.P. Tripathi, KNIT Sultanpur: Member *R*
6. Mr. Khalid Masood, General Manager, Shalimar Builders: Industry representative member *KM*
7. Mr. Gaurav Prakash, Chamber of Industry Indian Industries: Representative member *Gaurav*
8. Prof.(Dr.) Shweta Mishra, HOD MBA/Add' Director AIMT: Member Secretary *Shweta*
9. Mr. S.K.S. Tomar, Asst. Director(Admin) AIMT: Member *S*
10. Mr. Anup Kumar Singh, COE AIMT: Member *Anup*
11. Mr. Surya Kant Shukla, HOD-CE AIMT: Member *SK*
12. Prof.(Dr.) Neeta Rastogi, Department of CSE: Member *Neeta*
13. Mr. Sanjay Kumar Singh, HOD-Training AIMT: Member *SK*
14. Mrs. Vandana Pathak, HOD-ME AIMT: Member *V*
15. Mr. Sunil Kumar Singh, Coordinator B.Tech 1 year: Member *S*
16. Mr. P.R. Mishra, Admin Coordinator: Member *P*
17. Dr. Pankaj Prajapati, Registrar AIMT: Member *P*
18. Mr. Nawleshwar Dubey, Accounts Officer AIMT: Member *N*
19. Mr. Amritanshu Shekhar Vaishya, HOD Placement: Member *A*
20. Prof.(Dr.) Abhishek Mishra, Dean Academics AIMT: Member *A*
21. Mr. Prashant Kumar Srivastava, Dean Faculty Dev. & HR: Member *P*
22. Mr. Alok Mishra, , Department of CSE: Member *A*

The agenda was already circulated to all the members yet it was read loudly by the Chairman addressing all the members:

1. Regarding 1st point of agenda, all the points of last meeting were reviewed, discussed and confirmed.

2. Dr. Shweta Mishra had given an overview of the readiness for the upcoming visit of the NBA (National Board of Accreditation) Expert Committee for our MBA program. It was reiterated that the accreditation process is crucial for maintaining the quality and credibility of our MBA program. The committee discussed the preparations that have been made so far, including documentation, facilities arrangement, and faculty readiness. Concerns were raised regarding any outstanding requirements or potential areas that may need improvement before the committee's visit. The importance of presenting a unified and coherent image of the MBA program to the committee was emphasized, highlighting the need for clear communication and coordination among all stakeholders. It was decided that regular updates on the progress of preparations would be provided in subsequent meetings to ensure everything is on track.

3. Director informed the IQAC that the International Conference (COII-2024) was successfully concluded with great accomplishment. Over 200 papers were received, showcasing a diverse range of research topics and contributions. More than 15 keynote speaker sessions were conducted, enriching the conference with valuable insights and expertise. The conference witnessed participation from researchers, academicians, and industry professionals from around the globe, fostering fruitful discussions and collaborations. Expressing gratitude to all the participants, sponsors, volunteers, and organizing committee members for their dedication and efforts in making the conference a resounding success. Reflecting on the success of this conference, discussions were initiated on potential future endeavors to continue fostering academic exchange and collaboration on an international scale in the upcoming COII-2025. Director Dr. Ashutosh Dwivedi has instructed the convener COII-2025 to initiate discussions on potential themes and topics for the next international conference.

4. Director told that they have been mobilizing students to participate in initiatives such as cleanliness drives, blood donation camps, and educational campaigns in nearby communities. Through these efforts, the NSS Committee Convener along with his team are not only making a positive impact on students but also fostering a sense of social responsibility and empathy among students.
Under the supervision of Convener NCC Committee Mr. Sandeep Singh Col (Retd) and ANO Ms. Anjali Singh, the NCC Committee has been actively engaging students in leadership training, character building, and national defense activities. They have been organizing regular parades, drills, and adventure camps to develop discipline, teamwork, and physical fitness among cadets.
As discussed in the last meeting the Value Education Cell has been established in the institute and dedicated to promoting ethical values, moral integrity, and holistic development among students. Value Education Cell has organized a three days offline self funded workshops (Level-1) from 14 to 16 September 2023 under the supervision of AICTE on topic "AICTE incorporating Universal Human Values in Education". Additionally, the cell has been coordinating to integrate value-based education into the curriculum and co-curricular activities, emphasizing the importance of integrity, compassion, and social responsibility in academic and personal pursuits.

An overview of progress of the IIC Committee has been discussed by Convener-IIC. He said IIC has been actively promoting innovation and entrepreneurship by organizing various events, workshops, and competitions. He said his team is continuously working hard to set up incubation cell in the institute so that they can collaborate with industry experts, investors, and startup accelerators to create a conducive environment for startup growth and success. The committee organizes training programs and hackathons to enhance the innovation and entrepreneurial skills of students and faculty. These initiatives cover a wide range of topics such as design thinking, intellectual property rights, market research, and business model development.

The IQAC extends its heartfelt appreciation to all committees within the institute for their exemplary dedication and outstanding contributions.

The IQAC members were briefed on the recent initiatives undertaken by the Student Development Council.

5. Till Date the college has not applied regularly for NIRF frame work. The IQAC decided to form a committee and apply for NIRF from this academic year onwards itself and to turn every stone to get an appropriate ranking for the college. It is also highlighted by Director that getting the NIRF ranking for the institution needs to be prioritized by working on the lagging areas like no. of PhD completing candidates, no. of PhD guides and no. of faculty members guiding PG and PhD students etc. The institute is working tirelessly to fill up the seats with no unwanted vacancies and to ensure that most of the teaching staff are aligned to guide UG & PG & PhD students which may ensure a securing good rank in the NIRF. He added that getting an NIRF ranking not only requires an institute to be good in academics but also has such an environment and culture where the academics is supported with good research work also. The Skill Development program and gradual implementation of NEP will also help in the future for what the institute aims for.
6. Mr. Alok Mishra informed the IQAC that students from the Computer Science department successfully participated in the Smart India Hackathon in September-October 2023, gaining valuable experience and showcasing their skills. She assured the IQAC that department will continue to explore opportunities to enhance exposure and employability for students and encourage further participation in similar initiatives.
7. Director informed the IQAC that we have successfully finalized two MOUs with esteemed Universities. A comprehensive analysis was conducted to identify potential partner universities that align with our institution's academic goals and values. After careful consideration, we selected faculty of business and economics, Mendel University in Brno, Czechia and Kalinga University, Naya Raipur, Chhattisgarh based on their reputation, academic programs, and compatibility with our institution's focus areas. The MOUs delineate the framework for the exchange of faculty members, researchers, and students, including provisions related to academic credits, research collaborations, and cultural immersion. Upon receiving the necessary endorsements,

the MOUs were officially signed by the authorized signatories from both our institution and the partner universities.

8. Director said that by linking teacher appraisals to the improvement of theory average marks, a direct incentive for teachers is created so that the understanding and performance of students in theoretical subjects is enhanced.

Teachers will be assessed based on their contribution to improving the average marks in theoretical subjects. This assessment will be carried out through periodic evaluations of student performance, focusing on theory-based assessments. Regular feedback sessions will be conducted to provide teachers with insights into their performance and areas for improvement. Progress towards improving theory average marks will be regularly monitored and evaluated to ensure the effectiveness of the appraisal policy.

Director also instructed Dean Faculty Dev. & HR to draft the detailed framework for the teacher appraisal policy.

9. Director informed the IQAC that he is closely monitoring the special initiative initiated by AICTE under the MODROB scheme aimed at upgrading laboratories in technical institutions located in rural areas. He mentioned that the institution will promptly apply for the MODROB scheme once AICTE begins inviting applications, as it offers grants for the acquisition of modern equipment.

10. Dr. Shweta Mishra informed the IQAC that annual function and Alumni Meet 2024 shall be held on 27 April 2024. She also discussed about the ideas for this year's theme. All HODs and organizers were requested to ensure maximum attendance and convenience for all participants. The feasibility of virtual components was also explored to accommodate alumni who couldn't attend in person. A draft program was presented, including cultural performances, and technical sessions. Attendees shared activities to engage both current students and alumni effectively. Additionally, initiatives to involve alumni in mentoring programs and career development opportunities were explored. Plans for securing sponsorships and funding to support the event were reviewed. Potential sponsors were identified, and strategies for approaching them were outlined. The budget for the event was reviewed, and allocations were discussed for venue rental, catering, transportation, marketing materials, and other expenses. Efforts were made to optimize spending while ensuring a high-quality experience for attendees.

11. Director updated the IQAC on the NAAC's progress, highlighting the proactive approach taken by the convener, co-convener, and criterion coordinators, who have been assigned specific deadlines for their respective tasks. Additionally, Director provided insights into the progress of the Institutional Internal Quality Assurance (IIQA) process. The IQAC commended the diligence demonstrated by the entire NAAC committee in ensuring timely completion of their responsibilities.

12. Director said all the faculty members should thoroughly know about OBE concepts for course design and CO_PO mapping. He also advised that teaching learning process

must be strengthened to make OBE process implementable and efficient. He further said that refinement in OBE practice with respect to knowledge levels will enable to set higher targets for POs.

13. Current placement status reviewed. IQAC member had instructed HOD Placement to enhance quality and quantity of placement, ensuring every deserving student gets placed.
14. Regarding the 14th agenda point, the Director was asked to develop a strategy to encourage and ensure enrollment of both teachers and students in NPTEL courses each semester, with a focus on successful completion. Additionally, the IQAC instructed the Convener of the Research and Development committee to arrange an ATAL Faculty Development Program (FDP) for the ongoing semester, along with drafting a schedule for future FDPs.

In the last the meeting was adjourned with a vote of thanks to the chair.


IQAC-AIMT
Vice-Chairman