



**Ambalika Institute of Management and Technology
LUCKNOW**

AIMT/Dir/2022-23/IQAC/05

Date-18.02.2023

Minutes of the meeting of IQAC dated 18.02.23

Following were present:

1. Dr.S.Q.Abbas, Director General : Chairman
2. Dr.Ashutosh Dwivedi, Director: Vice Chairman
3. Prof. U.S.Pandey: University of Delhi; Member -Could not attend
4. Prof .R.P. Tripathi, KNIT Sultanpur Member
5. Mr. Khalid Masood,General Manager : Shalimar Builders: Industry Representative: Member
6. Mr. Gaurav Prakash : Chamber of Indian Industries: Industry Representative: Member
7. Dr. Shweta Mishra, HODMBA/Addl.Director, AIMT: Member Secretary
8. Mr. S.K.S. Tomar: Asst Director (Admin) AIMT: Member
9. Mr. Anup Kumar Singh, COE,AIMT: Member
10. Mr. Aditya Ram Sajeevan Mishra, HOD-CE, AIMT: Member
11. Dr.Neeta Rastogi, Department of CSE: Member
12. Mr.J.P.Dixit Coordinator IT , AIMT: Member
13. Mrs.Vandana Pathak : HODME, AIMT: Member
14. Mr.Sunil Kumar Singh: Coordinator: 1st Year: Member
15. Sri P.R.Mishra: Admin Coordinator :Member
16. Mr. Akhilesh Awasthi: Registrar: AIMT: Member
17. Mr.Nauleshwar Dubey, Accounts officer , AIMT: Member
18. Mr. Amritanshu Shekhar Vaishya, HOD Placement: Member
19. Mr. R.S.Mishra : Dean Academics, AIMT: Member
20. Mr. Mukul Gupta, Saraswati hospital: Member

The agenda was already circulated to all the members yet it was read loudly by the chairman addressing all the members.

(1) Regarding 1st point of agenda, all the points of last meeting were reviewed, discussed and confirmed.

(2) Principally, it was decided to apply for NBA accreditation for IT and MBA but timings of submitting the application were left to the discretion of Director who had to

Director informed that after due diligence, it has been decided to apply for NBA accreditation for MBA only. For IT the application shall be sent subsequently.

(3) International conference has to be organized in the month of April 2023. The convener Dr. Shweta Mishra informed that all the formalities have been completed. We have already received more than 100 papers from outside researchers and assessment of quality of the papers and checking of plagiarism is in progress. Overall progress was found to be satisfactory.

(4) Following a thorough discussion, the proposal was enthusiastically accepted by the IQAC members. This memorial award will serve as a testament to the values and accomplishments embodied by Late (Smt.) Rama Misra Ji, while also fostering a culture of academic excellence and recognition within our institution.

In the last meeting, Director was asked to formulate a scholarship scheme for the meritorious students. The Director informed that a scheme which was proposed to the Executive Director has been approved by the Executive Director. In the scheme, those students who score more than 75% marks in theory subjects in university examinations shall be given 20% waiver in tuition fee and those scoring more than 80% marks shall be given waiver of 40% fee. The scheme shall be implemented in every semester for all the courses and the scheme shall start from odd semester 2023-24. The IQAC endorses the scheme.

(5) Results of both the semester were discussed in detail. The overall results were found to be satisfactory. But the method of comparing the results should be more objective with more emphasis on comparison of past results of individual members of faculty. The director agreed to it and informed that new method shall be devised and shall be implemented from next semester.

(6) We have got some very useful and important equipment with us and they are Industrial ROBOT, 3D printers and CNC machines. These equipments are very important for overall training program. The director was directed to go in for routine and periodical maintenance of these equipments. It was also asked to prepare a detailed estimate of their routine maintenance and start periodical maintenance after taking approval from concerned authorities

(7) It was principally decided to apply for NACC accreditation. The Director was asked to start necessary documentation and preparation for NACC.

(8) Placement details put before the committee revealed that placement needs improvement both in quantity and quality. HOD placement was asked to take care. The HOD placement was also asked to try to get our college accredited with certain companies of repute such TCS, Wipro and Infosys so that quality of improvement is improved as in that case these companies shall give us priority.

(9) The director was advised to initiate Institute's Innovation council as imbibed in AICTE charter.

(10) The IQAC members had a thorough discussion of the audit report, enquired into its findings and recommendations. Subsequently, Heads of Departments (HODs) were tasked with implementing the recommendations outlined by the auditors. Director General said that this directive underscores our commitment to addressing identified areas for improvement and fostering continuous enhancement across academic processes.

(11) IQAC members supported the name change of SLDP to SDP (i.e. Student's Development Program), Director General said that the new name is more inclusive and focuses on the students' holistic development. Director said that "Student's Development Program" sounds more student-centric and aligns better with our goals. Discussion on evaluation of the effectiveness of each activity in terms of student engagement and impact on their development is held. Add'l Director said that we should also consider feedback from students to ensure the activities are meeting their needs. SDP Coordinator was instructed to explore new activities or enhancements to existing ones based on emerging student needs and trends. Finally it is decided that we'll proceed with the name change to SDP and initiate a thorough review of all activities conducted under the program.

(12) Regarding shifting to annual edition of newsletter Director said that with an annual publication, there's more time to gather and curate high-quality content, resulting in a more comprehensive and impactful newsletter. The IQAC members reached a consensus to publish an annual newsletter and authorized the director to lead the implementation of this initiative.

The meeting was adjourned with a vote of thanks to the chair.


IQAC-AIMT
Vice-Chairman